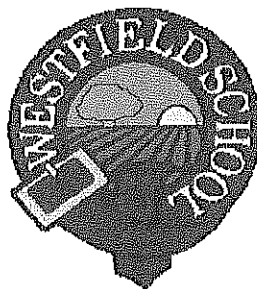


WESTFIELD PRIMARY SCHOOL

Headteacher
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Westfield Road
Cottingham
East Yorkshire
HU16 5PE

Minutes of the Governing Body Meeting of Westfield Primary School held on 18th March 2025.

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Present:

Mrs H Scott (Chair)

Mrs S Hickey, Mrs Ismail, Mrs Whyte and Mrs Forrest.

Also in attendance:

Mr Garnett – Deputy Headteacher

Mrs Garner – Clerk to the Governing Body

2789 APOLOGIES

RESOLVED: consent given to Mrs Harbottle, Dr Yorke, Mr Todd, Mrs Moverley and Mrs Bullen for their absence from this meeting.

2790 MEMBERSHIP

RESOLVED:

- (a) To note Mrs Bullen's resignation as support staff governor.
- (b) The school needs to appoint a governor with responsibility for Literacy and OPAL – chair to email register interest.

2791 MINUTES

RESOLVED: minutes of governors meeting held on 15th October 2024 and finance meeting held on 3rd February approved.

2792 REPORT OF THE HEADTEACHER

The head reported that the school is oversubscribed for September 2025 with 70 applications received by the local authority. Under staffing it was confirmed that Mrs Elder had been appointed to a permanent full time position which leaves the school with a three day vacancy to fulfill which will be advertised at Easter.



Opportunity had arisen for a temporary leadership position for someone to take the lead in the OPAL play Scheme. Three members of staff applied for the internal appointment and Mr Russell was appointed as a temporary member of SLT for two years.

Building work will take place during the Easter break involving improving the Year 2 classrooms areas by installing new ceilings and lighting. Work to improve the chill zone area is programmed for the summer break.

RESOLVED: report of the headteacher received.

2793 STANDARDS AND ATTAINMENT

The head presented a new style document showing data for the autumn term.

Reading

Year 2 percentage of pupils at the expected level or above is low at 59.4%. New member of staff in Year 2, discrepancy between classes suggests that one class is weaker than the other which was mirrored in Summer 24. Year group also includes three pupils who the school feels are not mainstream, the chair asked how they are coping and the head confirmed that they were heavily supported by TA's in the classroom. In Year 1 results for phonics screening check were low for this cohort – 72% compared with 80% at National and 82% at LA.

Year 3 percentage of pupils at the expected level or above is low at 61%. This shows a decline from Summer 24 when the cohort were in Year 2 (89%). Discussions with staff suggest that the test has been administered in a different, more stringent way with no break between texts.

Year 5 percentage of pupils attaining greater depth is significantly higher than other year groups; greater depth is also high in Year 4 at 36%.

Writing

Year 1 percentage of pupils at the expected level or above is low at 67.2% which shows a slight decline since leaving EYFS in Summer 24 where 78% achieved expected level. Is the curriculum meeting the needs of pupils at this early transition from EYFS to the National Curriculum?

Year 3 percentage of pupils at the expected level or above is slightly low at 69.9% which is a slight decrease since Summer 24 where 79% were at expected level.

Maths

Year 3 percentage of pupils at expected level or above is slightly low at 72.9%, there has been a decline since Summer 24 when the pupils were in Year 2 when 79% of pupils attained expected levels.

RESOLVED: Standards and Attainment report received.

2794 SCHOOL STREETS SCHEME

Questionnaire sent to parents to gain their opinion on the School Streets Scheme but only 139 responses were received. 61% of these were in favour of the scheme but governors agreed that the amount of parents who had responded was not enough to make an informed decision.



Of the 39% who were not in favour of the scheme the concerns were mostly around the impact of pushing the parking problem onto other streets and increased stress on parents trying to find parking. Mrs Whyte commented that the streets are busy around the school in a morning but many parents do already 'unofficially' use the Fair Maid and walk through. Mrs Whyte questioned whether Westfield was any different from any other school at the beginning and end of the school day!

Mr Garnett commented that it may have been more popular if it had covered Churchill Avenue as well but Mrs Hickey confirmed that the Local Authority would not be able to include both entrances to the school in the scheme.

RESOLVED: the school would not be entering into the School Streets Scheme.

2795 SCHOOL IMPROVEMENT PLAN 24/25

RESOLVED: plan updated and received by governors.

2796 TERMLY SAFEGUARDING REPORT

Updated report has a new section which requires the school to record Smoothwall Filtering and Monitoring alerts. Pupils are required to log onto devices using a QR code so that they can be identified in case of inappropriate searches or content.

RESOLVED: Autumn term safeguarding report received.

2797 POLICIES

Teachers Pay Policy is normally an agenda item in the Autumn term but discussions have been taking place between the LA and Unions regarding performance related pay and progression. Policy has now been agreed.

Play Policy – new policy which explains the schools journey towards becoming an OPAL school setting out the aims and objectives along with Health and Safety information.

RESOLVED:

- (a) Teachers Pay policy approved and adopted by the governing body.
- (b) Play Policy approved and approved by the governing body.

2798 ACADEMISATION

This is a regular item on the governors agenda – headteacher reported no mention of any other schools considering the academisation process.

RESOLVED: continue to monitor.

2799 GOVERNOR VISITS, DEVELOPMENT AND TRAINING

Reports received from the chair following visits to Music lead and Pupil Premium. Updated list of governors with special responsibilities attached.



RESOLVED: governor visit records received.

2800 ANY OTHER URGENT BUSINESS

RESOLVED: no urgent business to discuss.

2801 DATE OF THE NEXT MEETING

RESOLVED: summer term meeting will take place at 6pm on Tuesday 24th June 2025.

