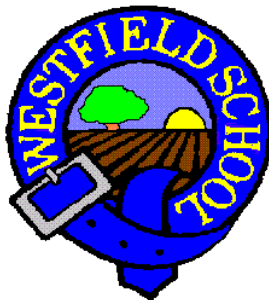


WESTFIELD PRIMARY SCHOOL

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Minutes of the Governing Body Meeting of Westfield Primary School held via TEAMS on Friday 15th Oct 2021 at 1pm

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Present:

Mrs S Hickey, Dr Yorke, Mrs Bullen, Mrs Moverley, Mrs Aked, Mrs Ismail, Mrs Cook, Mrs Harbottle and Councillor Jump

Also in attendance: Mr Garnett – Deputy Headteacher
Mrs Garner – Clerk to the Governing Body

2610 APOLOGIES FOR ABSENCE

RESOLVED: consent was given for Mrs Miesel, Mrs Scott, Mr Gutherless and Mrs Cook for their absence from this meeting.

2611 MEMBERSHIP

RESOLVED: Mrs Cook had agreed to the role of governor with responsibility for Relationships and Sexual Education (RSE).

2612 MINUTES

RESOLVED: minutes of the finance meeting held on 9th June 2021 and governors meeting held on 18th June 2021 were approved by the chair.

2613 FOUNDATION STAGE 2 UPDATE

The governors thanks Miss Plews for providing an input on changes to FS2 and how these were being implemented within school. Councillor Jump asked for a copy of the power point presentation.

RESOLVED: copy presentation sent to all governors.

2614 REPORT OF THE HEADTEACHER – STANDARDS AND ACHIEVEMENTS

Numbers on roll remain good. The school has admitted a child in EYFS with significant needs and Mrs



Harbottle and Miss Edmond are working closely with the family to integrate her into school. Mrs Moverley asked 'if the child has significant needs why is she in a mainstream school?' The head replied that the place was allocated following a consultation from SEND back in March – the school had stated that it did not feel it could meet her needs but she was allocated a place anyway. Mrs Ismail asked who decided that Westfield should admit her and the head replied that this decision was made by the local authority/SEND.

Dr Yorke offered her help with support, autism outreach/diagnostic help and Mrs Harbottle confirmed that the school is trying to get help but demand for these services is high and it is too early to tell what support the child will actually need. The head stated that the child has not attended a pre-school setting for over twelve months so mainstream school is the first thing to try. Mrs Moverley asked if 1-1 support was available and the head confirmed that cover was being provided by internal staff whilst the recruitment process took place. Councillor Jump added that COVID would not have helped the child with regard to being out of school.

The head reported that attendance was good. Six COVID cases across the school but in different year groups. Transmission through home and less cases compared to other schools so far. One member of staff tested positive.

Mr Garnett had visited classes this half term and looked at reading diaries. There is an expectation that pupils are heard read three times a week. The school currently has 45 non readers out of 353 pupils. 36 of these pupils are pupil premium so we need to consider what we can do at school to help these pupils to prevent this becoming an historic event. Volunteers in school could be used to listen to these pupils on a rota throughout the school – there have been no volunteers since March 2020 but people are coming forward again to help out.

Mrs Aked asked if younger children in school could be helped by their peers? Mr Garnett confirmed that this does already happen with Year 6 pupils helping those in Year 3. She asked if Cottingham High pupils could help and Mr Garnett added that although 45 pupils sounds a lot it actually equates to only around 3 or 4 per class. Mrs Aked added that she thought the majority of our parents would support their children in reading.

The head reported that school is getting back to normal and staff are working hard to get things back on track. Sport and extra curricular clubs are now taking place and as part of our harvest festival celebrations the pupils brought in toiletries and personal care items which were taken to local care homes. The school has established a link with St Marys Church who have agreed to visit the school once each term. Councillor Jump asked if they could be kept informed of events and school and the head confirmed that they would receive a copy of the parents newsletter. Mrs Ismail asked how other religions were considered in school and the head confirmed that we would be looking to establish links with other communities. Senior leaders are looking at how we can involve pupils in the local community.

ATTAINMENT REPORT

Reading – pupil premium and SEND are good but starts to decline in upper KS2 where SEND pupils do not always make better than expected progress. Resources are available in school for those 'cusp' children.

Writing – not as strong as maths and reading. Girls ARE higher than boys and GD is not as strong as other subjects. Girls GD is significantly higher than boys. A number of initiatives have been tried, boy themed topics and read, write perform but these have not worked well enough. Councillor Jump asked if this was the same within the cluster? The head replied that cluster meetings have not started up again yet but it was a national trend. Mrs Aked asked if the children were ever asked what they would enjoy and the head replied that they had not, she felt that some topics were not exciting enough and the move to read, write, perform



had motivated the pupils but the quality of the work was not good enough. Training has been arranged for staff in January.

Maths – Strong expected levels of attainment. Strongest subject for pupil premium and SEND. Good percentage of GD which is slightly stronger with boys.

Governors were given a copy of the Primary Inspection Data Summary Report and Ofsted information.

2615 3 YEAR PLAN – AUTUMN UPDATE

The business manager talked through the changes to the plan for the autumn term. Mostly salary updates and the purchase of a new projector for KS2 hall. Energy prices are also anticipated to rise considerably and budgets have been increased to reflect this.

The school still maintains a considerable carry forward. As discussed previously some of this will be needed to cover staffing in the nursery whilst numbers on roll are consistent. We do, however need to think of projects for next year (summer). Mrs Aked suggested looking at a programme of renewal for outdoor equipment (the area near the chill zone is particularly old and pupils would benefit from new equipment) and the business manager agreed that this was an area to look at. The school has previously wanted to build a MUGA and consideration would also be given for this. Mrs Aked also suggested (given the current energy increases) that we would look at energy saving projects – the business manager agreed and will investigate energy saving projects with the local authority.

The headteacher asked the governors if they would consider (in addition to the £120,000) a contribution of £10,000 towards upgrade the wifi in school (to include the nursery) and improve the FS1/Year 1 outdoor area.

The business manager explained that nursery (cost of staffing) still need to be added to the 3 Year Plan – exact numbers coming in will be known within the next two weeks. A revised 3 Year Plan will be circulated to governors once these have been updated and this will be the final version sent to the local authority.

