



WESTFIELD PRIMARY SCHOOL

A POLICY FOR THE USE OF MOBILE PHONES IN SCHOOL

Westfield school recognises that parents may wish their children to have mobile phones in cases of emergency. However, mobiles can be used inappropriately and are potential targets for theft and bullying. The Governing body has adopted the following policy.

If a parent wishes to let their child have their mobile phone at school, they complete a consent form to apply for permission for their child to bring it onto the school site.

A list will be kept of those pupils who have permission to keep a mobile phone at school.

The school does not encourage pupils to have mobile phones on their property and the following rules have been agreed on the rare occasion that a parent has requested and been granted permission for this to occur.

Mobile phones should not be used on school premises by pupils in school hours or during on site extra-curricular activities and pupils should keep them switched off and out of sight in their bags.

Students remain responsible for their own property and will bear the responsibility of any losses.

Mobile phones are not to be taken on visits and other offsite activities.

Pupils who ignore this policy and bring a mobile onto site or use a mobile during school hours will be required to hand the phone to a member of staff and their parents will be asked to collect it from the school office. Permission to bring the mobile phone to school will then be reconsidered.

If a member of staff has a suspicion that a mobile phone has unsuitable material stored on it, pupils will be required to hand over the phone to a member of staff and parents will be asked to make an appointment to discuss the matter with a senior member of staff.