



WESTFIELD PRIMARY SCHOOL

POLICY IN RESPECT OF CHARGING AND REMISSION OF CHARGES FOR SCHOOL ACTIVITIES

1. The school's policy follows the guidelines given DES Circular 2/29 covering sections 106-111 and 17-118 of the Education Reform Act 1988 and Humberside County Council School Circular 2/89.
2. Procedure for charging for each area of school activities relevant to Westfield Primary School.
 - ◆ School visit (non-residential) in school time. A voluntary contribution will be sought from the parents to cover costs.
 - ◆ School visit (non-residential) out of school time. Payment will be sought from the parents.
 - ◆ School visits (residential) out of school time. Payment will be sought from the parents.

Full remission of the above charges may be sought for children of families in receipt of income support, pupil premium or in particular hardship at the discretion of the Headteacher.

For those pupils in receipt of income support, a minimum charge to cover board and lodging will be sought in the case of residential visits.

- ◆ Swimming. No charge will be made for swimming lessons in school time.
- ◆ Cycling Proficiency tuition. A minimal charge will be made for those parents who wish their child to have this tuition.
- ◆ Individual music tuition. Payment will be sought from parents purely to cover Music Support Service fees.
- ◆ **Full remission of the above Music Support Service fees may be sought for children of families in receipt of pupil premium at the discretion of the Headteacher.**
- ◆ Arrangements for charging will be monitored continuously and reviewed according to the governor's policy review schedule